**PART- B**

**Assessment Criteria and Methodology (Academic/Research)**

**(As per UGC Regulations 2018, APPENDIX II, AND TABLE 2: Methodology for University and College Teachers for calculating Academic/ Research Score.)**

***All entries to be in descending chronological order (Starting with the latest first)***

1. **RESEARCH PAPERS IN PEER-REVIEWED OR UGC LISTED JOURNALS:** (Please attach copy of only the front page or first two pages of the articles and mention Annx. No. as in the table below at the right top corner):

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Title of the Paper | Journal Name | ISSN No. | Month & year of  publication,  Volume, no. & page  nos. | Whether peer reviewed, Impact factor if any (as per Thomson Reuters list) | No. of Co-authors | Whether you are the First/Principal/  Corresponding Author | Total API for the article | Self Assed API Score by the candidate | Verified API Score by Scrutiny Committee | Annx. Page Nos.  (J1,J2,J3,…) |
| 1 |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Total of 1.** | | | | | | | |  |  |  |

**Verified API Score by Scrutiny Committee of 1:**

**2. Publication other than Research Papers:**  (Please attach copy of front page of the book/chapter and mention Annx. No. as in the table below):

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| 1. **Books Authored** | | | | | | | | | |
| S.No. | Title of the Book | ISBN No. | Publisher | Whether International / National | No. of Co-authors | Whether you are the main author | Year of Publication | API Score | Annx. Page Nos.  (K1, K2, K3,…) |
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| 1. **Chapter in Edited Books** | | | | | | | | | | |
| S.No. | Title of the Book | Title of Chapter | ISBN No. | Publisher | Whether International / National | No. of Co-authors | Whether you are the main author | Year of Publication | API Score | Annx. Page Nos. (K11, K12, K13, …) |
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| 1. **Editor of Book** | | | | | | | | | |
| S.No. | Title of the Book | ISBN No. | Publisher | Whether International / National | No. of Co-authors | Whether you are the main author | Year of Publication | API Score | Annx. Page Nos. (K21, K22, K23, …) |
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| 1. **Translation works in Indian and Foreign Languages** | | | | | | | | | |
| S.No. | Title of the Book/Manuscript translated | ISBN No. | Publisher | Whether International / National | No. of Co-authors | Whether you are the main author | Year of Publication | API Score | Annx. Page Nos. (K31, K32, K33,…) |
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| **Total of 2 (a-d).** | | | | | | | |  |  |

**Verified API Score by Scrutiny Committee of 2(a-d):**

**3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of new and innovative courses and curricula:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

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| **3(a) Development of innovative pedagogy** | | | | | | | | | | | | | | | | | |
| S.No. | Description | | | | | | API Score | | | | | | | | Annx. Page Nos. (L1, L2, L3,…) | | |
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| **3 (b) Designing of new curricula/courses** | | | | | | | | | | | | | | | | | |
| S.No. | Title of the course / Curricula | | | Year of designing | | Whether the course was developed individually/in collaboration | | | | | | | API Score (02 per course/ curricula | | | | Annx. Page Nos. (L11, L12, L13, …) |
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| **3 (c) MOOCs** | | | | | | | | | | | | | | | | | |
| S.No. | Development of complete MOOCs in 4 quadrants Description: | | No. of Credits | | No. of module/lecture/ credit hours | | | | Year of development | | Acted as content writer / subject expert | | | | | API Score | Annx. Page Nos. (L21, L22, L23, …) |
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| **Course Coordinator for MOOCs** | | | | | | | | | | | | | | | | | |
| S.No. | Title of the course / Curricula | | No. of Credits | | Year of designing | | | | Whether the course was developed individually/in collaboration | | | Modification of already existing course/curriculum | | | | API Score | Annx. Page Nos. (L31, L32, L33, …) |
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| **3 (d) Development of E-Learning Delivery Process/Material** | | | | | | | | | | | | | | | | | |
| S.No. | Title of module developed | Complete course or module or paper or  e-book | | | | | | Editor or Developer | | Developed for | | | | Year | | API Score | Annx. Page Nos. (L41, L42, L43, …) |
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| **Total of 3 (a-d).** | | | | | | | | | | | | | | | |  |  |

**Verified API Score by Scrutiny Committee of 3(a-d):**

**4. Research:** (Please attach copy of requisite documents like notification/award letter/sanction letter, etc and mention Annx. No. as in the table below.):

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| **4 (a) Research Guide** | | | | | | |
|  | Degree awarded (Number of students) | Thesis submitted (Nos.) | Supervisor / Co-Supervisor | Year | API Score | Annx. Page Nos. (M1, M2, M3, …) |
| 1. Ph.D. or Equivalent | Main Supervisor:  Co-Supervisor: | Main Supervisor:  Co-Supervisor: |  |  |  |  |
| 1. M.Phil / P.G. Dissertation |  |  |  |  |  |  |

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| **4 (b) Research Projects** | | | | | | | | | |
| S.No. | Title of the Project | Sponsoring Agency | Amount of the Project | Duration of the Project | Whether you are the Principal Investigator (Yes / No) | Status as on date (Completed or ongoing) | Year | API Score | Annx. Page Nos. (M11, M12, M13, …) |
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| **4 (c) Consultancy** | | | | | | | | | |
| S.No. | Title of the Project | Consulting Agency | Amount mobilized of Project | Duration of the Project | Whether you are the Principal Consultant  (Yes / No) | Status as on date | Year | API Score | Annx. Page Nos. (M21, M22, M23, …) |
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| **Total of 4 (a-c).** | | | | | | | |  |  |

**Verified API Score by Scrutiny Committee of 4(a-c):**

**5. Patents and Policy document:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

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| --- | --- | --- | --- | --- | --- | --- |
| **5. (a) Patents** | | | | | | |
| S.No. | Name of the Patent awarded | Year of award | Year of award | International / National | API Score | Annx. Page Nos.  (N1, N2, N3, …) |
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| **5. (b) Policy Document** | | | | | | |
| S.No. | Title of the Document | Submitted to International/National body or Central / State Govt. | Whether you are the Principal Author (Yes/No) | Year | API Score | Annx. Page Nos. (N11, N12, N13, …) |
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| **5. (c) Fellowship / Awards** | | | | | | |
| S.No. | Name of the Award / Fellowship | Name of the Awarding Body | Whether International/National Level Fellowship Award | Year | API Score | Annx. Page Nos. (N21, N22, N23, …) |
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| **Total of 5 (a-c).** | | | | |  |  |

**Verified API Score by Scrutiny Committee of 5(a-c):**

**6. Seminars and conferences:** (Please attach copy of certificates/requisite documents and mention Annx. No. as in the table below):

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| **6. Invited lectures/Resource Person/Paper Presentation in Conferences/Seminars/Full paper in Conference Proceedings** | | | | | | | | |
| S.No. | Title of the Paper presented / Invited Lecture | Whether published in Conference Proceedings (Yes/No) | Whether Int.(abroad) or Inter.(within country) or National or State / University Level | Title of Conference / Seminar | Organized by | Year  Year | API Score | Annx. Page Nos. (O1, O2, O3, …) |
| 1 |  |  |  |  |  |  |  |  |
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| **Total of 6.** | | | | | | |  |  |

**Verified API Score by Scrutiny Committee of 6:**

**7. Details of Refresher Course, FDP, RM, Orientation Programme, etc. attended** (Please attach copy of Certificates along with the copy of the permission letter/NOC issued by the competent authority of the University to attend the said online/offline program. Mention the Annx. No. as in the table below):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Name of the Programme** | **Organizing Institute** | **Duration** | | Annx. Page Nos. (R1, R2, R3, …) |
|  |  |  | From | To |  |
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1. For Stage 1 to Stage 2: 1 Orientation of 21 days, and 1 Refresher Course/FDP of 01 week (5days) duration
2. For Stage 2 to Stage 3: Two Refresher/RM/FDP course of two weeks (10 days) or four courses of one week (5 days) duration
3. For Stage 3 to Stage 4: One Refresher/RM/FDP course of two weeks (10 days) or two courses of one week (5 days) duration)
4. For Stage 4 to Stage 5: Not Required

**Summary of API Score of Table-2, Category – III**

***(In separate sheet of paper)***

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| --- | --- | --- | --- |
| Sl. No. | From Sr. No. (Table-2) | Total API Score Claimed  (to be filled by the candidate) | Verified API Score  (to be filled by the members of Scrutiny Committee) |
| 1. | 1. |  |  |
| 2. | 2. |  |  |
| 3. | 3. |  |  |
| 4. | 4. |  |  |
| 5. | 5. |  |  |
| 6. | 5(a) |  |  |
| 7. | 5(b) |  |  |
| 8. | 5(c) |  |  |
| 09. | 6 |  |  |
| 10. | After capping 5 (b) & 6 (max 30% of the total research score of the teacher concerned) |  |  |
| Total of Sr. Nos. 1 to 4 and 6,8 & 10 from Col. 1 | |  |  |
| No. of Categories covered out of six categories of Table-2 (Minimum 3 required) | |  |  |
| Minimum API Score Required | |  |  |

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| **Signature of the members of the Scrutiny Committee** |  |

**Declaration**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief. Further, I certify that all the supporting documents have been numbered and arranged in proper order.

Place: Signature of the applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: Designation

Forwarded by:

|  |  |
| --- | --- |
| Signature with seal of Head of the Department | Signature with seal of Chairman, PGCO |
| Department of ………………… |  |

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**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

|  |  |  |
| --- | --- | --- |
| i) | Paper in refereed journals without impact factor | - 5 Points |
| ii) | Paper with impact factor less than 1 | - 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - 20 Points |
| v) | Paper with impact factor between 5 and 10 | - 25 Points |
| vi) | Paper with impact factor >10 | - 30 Points |
|  |  |  |

1. Two authors: 70% of total value of publication for each author.
2. More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

* + Paper presented if part of edited book or proceeding then it can be claimed only once.
  + For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
  + \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
  + The research score shall be from the minimum of three categories out of six categories.
  + As per clarification received from UGC vide: F.9-1/2020 (PS/Misc) dated 23.12.2022 regarding the eligibility criteria for CAS promotions of University teachers:

1. from Academic level 12 to Academic level 13A- The Assistant Professor should produce documentary evidence that he/she is guiding doctoral candidates.
2. from Academic level 13A to Academic level 14 - The Associate Professor should produce documentary evidence that the doctoral candidates registered under him/her have been awarded Ph. D degree. The benefits for promotion under CAS for award of Ph.D degree to doctoral candidates for supervisors will be extended if at least one doctoral candidate has been awarded Ph.D degree with the supervisor as the Main Supervisor or two doctoral candidates have been awarded Ph.D degree with the supervisor as the Co-Supervisor.